

# Guidance for the Clean Air Zone (CAZ) Vehicle Scrappage Scheme

VERSION: December 2023

## PURPOSE OF THE SCHEME

The purpose of the CAZ Vehicle Scrappage Scheme is to encourage residents and people who work within the Zone to scrap a vehicle that is subject to the CAZ daily fee (i.e. non-compliant) to receive a 'scrappage' grant and/or one or more travel credits. The scheme is open to applications from people who live or work within the Clean Air Zone.

### THE FOLLOWING GRANTS ARE AVAILABLE (SUBJECT TO FULFILLING THE RELEVANT ELIGIBILITY CRITERIA)

#### You can select ONE of the following options:

- **Option A**  
Scrap a non-compliant vehicle:  
Scrappage grant £2,000  
**TOTAL GRANT: £2,000**
- **Option B**  
Scrap a non-compliant vehicle:  
Scrappage grant £1,600 + Travel Credit: £1,500  
**TOTAL GRANT: £3,100**
- **Option C**  
Scrap a non-compliant vehicle:  
Scrappage grant £1,000 + Travel Credit: £3,000 (Two Travel Credits of £1,500 each)  
**TOTAL GRANT: £4,000**

#### NOTE:

If you select Option C you will need to provide two email addresses for each of the credits. If the second email address belongs to someone else, you will need their permission to share the email as part of your application.

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## KEY ELIGIBILITY CRITERIA AND EVIDENCE NEEDED TO SUPPORT YOUR APPLICATION

### 1. *You are the owner of a non-compliant vehicle*

To check whether your vehicle meets the emission standards of the Clean Air Zone you can use the online vehicle compliance checker [here](#)

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**If your vehicle is a compliant vehicle, you will not be eligible for the scheme.**

All applicants to the scheme must be able to evidence that they:

- Own a non-compliant vehicle prior to the 1<sup>st</sup> of June 2021
- The vehicle must be roadworthy

To support your application, you will need to provide the following evidence.

### **1. Proof of vehicle ownership and roadworthiness**

- V5C – Document in its entirety (4 pages); the details provided in the document should match those provided in the application.

**Or**

- eV948 certificate - If the vehicle registration is a private number.

**And**

- Insurance - Valid insurance document.

### **2. AND**

***You live within the Clean Air Zone and are in receipt of one or more of the following benefits***

**To apply to the residents scheme you will need to be able to evidence that you:**

- Live within the Clean Air Zone. You can check this [here](#)
- Are in receipt of one or more of the following benefit(s) within the last 12 months:
  - Armed Forces Independence Payment
  - Attendance Allowance
  - Carer's Allowance
  - Child Tax Credit
  - Constant Attendance Allowance
  - Disability Living Allowance
  - Employment and Support Allowance
  - Housing Benefit
  - Income Support
  - Industrial Injuries Disablement Benefit
  - Jobseeker's Allowance
  - Other (Please Specify)
  - Pension Credit
  - Personal Independence Payment
  - Severe Disablement Allowance

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- Universal Credit
- War Pensions Mobility Supplement
- Working Tax Credit

To support your application to this scheme you will need to provide the following evidence.

- **Proof of residence**

Please provide ONE of the following:

- Utility bill dated within the last 3 months.
- Bank Statement dated within the last 3 months.
- Council Tax bill dated within the last 12 months.
- Valid driving licence.

- **Proof of Benefits**

Please provide the following evidence:

- Benefit letter
- Confirmation of benefit(s)

### **OR YOU MAY BE ELIGIBLE FOR THE FOLLOWING SCHEME**

***2. You work at a location within the Clean Air Zone for more than 18 hours per week and earn less than £32,000 per annum.***

**To apply to the Clean Air Zone worker scheme, you will need to be able to evidence that you:**

- Earn less than £32,000 per annum
- Work a minimum of 18 hours per week at a location within the Clean Air Zone. You can check this [here](#)

To support your application to this scheme you will need to provide the following evidence.

- **Proof of employment within the CAZ**

A letter from your employer on headed paper confirming you work at least 18 hours per week at premises within the CAZ.

Please use the [example letter](#) as a template to ensure you provide all the relevant information.

- **Proof of Income**

Please provide ONE of the following as evidence:

- P60 for the previous tax year
- Payslip dated within the last 3 months
- Current year's Tax return if self-employed.
- Benefit offer letter, if applicable

## **WHAT HAPPENS NEXT?**

### **Once the application is submitted**

- You will receive an acknowledgement email.

### **Review of application**

- Further information may be requested in support of application.

### **If your application is approved**

- You will receive an email with the instructions for the next steps:
  - How to scrap your vehicle and secure the CoD (Certificate of Destruction) from a [registered Authorised Treatment Facility](#) (ATF) and
  - How to provide us/upload a copy of the CoD.
  - Any other documents requested.

### **Grant Payment**

- Grant payments will only be paid by BACS into the registered bank account provided.
- Travel Credits – are provided by Transport for West Midlands. If you select this option, you will receive separate correspondence from them about activating your travel credit account.

### **If your application is declined**

- An email will be sent to you with reasons for the decision.